

G TEKNOLOJİ BİLİŞİM SAN. VE TİC. ANONİM ŞİRKETİ

CUSTOMER INFORMATION NOTICE

Data Controller

G TEKNOLOJİ BİLİŞİM SAN. VE TİC. ANONİM ŞİRKETİ (Hereinafter referred to as “Company”) informs you that we process the personal data of our natural person customers/potential customers and representatives of our legal person customers/potential customers as the data controller under the Personal Data Protection Law No. 6698 (hereinafter referred to as “KVKK”) and other relevant legislation.

Purpose and Legal Reasons for Processing Personal Data

Your personal data will be processed for the following reasons:

- Conducting Goods / Service Production and Operation Processes
- Conducting Goods / Service Sales Processes,
- Conducting Communication Activities,
- Conducting Information Security Processes,
- Conducting / Auditing Business Activities,
- Conducting Goods / Service Production and Operation Processes,
- Conducting Customer Relations Management Processes,
- Managing Organization and Events
- Conducting Advertising / Campaign / Promotion Processes
- Conducting Marketing Processes for Products / Services

within the following legal reasons in accordance with the KVKK Article 5(2) “c) Processing of personal data of the parties of a contract is necessary, provided that it is directly related to the establishment or performance of the contract”, and the KVKK 5 (1) “Obtaining explicit consent”

To Whom and for What Purpose the Processed Personal Data can be Transferred

Your personal data will be transferred without the express consent of the data subject in accordance with Article 8 (2) (a) of the KVKK for the following purposes:

- During audit processes, your personal data can be shared with auditing Natural Persons or Private Legal Entities upon request.
- Your personal data may be shared with relevant public institutions and organizations, if necessary or upon request, in order to fulfill legal obligations in accordance with the relevant legislation.
- Your personal data can be shared with our attorneys to the extent necessary subject to the confidentiality obligation in order to follow the legal processes.

Transfer Abroad

Within the scope of performing our business activities, our institution will use e-mail software such as Microsoft Office365, Gmail, and online meeting and remote connection software such as Zoom, Microsoft Teams, Skype, Vedubox, Vimeo, Wetransfer. The infrastructure and databases of these services are located abroad. Your personal data will be transferred abroad subject to "your explicit consent".

Methods for Collecting the Personal Data

In order to fulfill the purposes specified in the paragraph (b) herein, your personal data is obtained verbally, in written form or electronically as transmitted by the data subject, based on the legal reasons set out in Article 5 (2) of the KVKK.

Your Rights under the Article 11 of the KVKK

Within the scope of Article 11 of the KVKK, you have rights as a data subject and you can submit your requests regarding these rights in accordance with Article 11 of the KVKK and the Communiqué on the Principles And Procedures For Applications to Data Controller by filling in all the information specified in the Data Subject Application Form on the website and submit it by using the following methods:

- by applying to our office located at "Maslak Mahallesi Dereboyu 2 Cad. No:6/4 Sarıyer/ISTANBUL",
- by emailing us at gteknoloji@hs01.kep.tr,
- by sending it in writing, through a notary or by a registered letter to allow us to identify your identity and not to give information to the wrong people,
- by sending an e-mail to kvkk@gtech.com.tr using secure electronic signature, mobile signature or (if any) the e-mail address communicated to our Company by you and registered in our systems, or by other methods to be determined by the Board in the future.

In addition to the rights specified in Article 11 of the KVKK, if you give explicit consent to the processing of your personal data, you have the right to withdraw such express consent at any time.

I have read and agree.

Name / Surname :

Signature:

Date:



GTECH
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Employee – Trainee Information Notice

Document No	IK.SN.02
Revision No	01
Revision Date	21.10.2021
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Data Controller

G TEKNOLOJİ BİLİŞİM SAN. VE TİC. A.Ş. (Hereinafter referred to as “Company”) informs you that we process your personal data as the data controller under the Personal Data Protection Law No. 6698 (hereinafter referred to as “KVKK”) and other relevant legislation.

Purpose and Legal Reasons for Processing Personal Data

Your personal data will be processed for the following reasons:

- Conducting Internal Audit / Investigation / Intelligence Activities
- Planning Human Resources Processes,
- Conducting Information Security Processes,
- Conducting Training Activities,
- Performing Occupational Health / Safety Activities,
- Fulfilling Obligations for Employees/Interns arising from Employment Contracts and Relevant Legislation,
- Conducting Processes of Fringe Benefits and Other Benefits for Employees,
- Conducting Assignment Processes,
- Conducting Performance Evaluation Processes,
- Conducting Activities in Compliance with the Legislation,
- Conducting Storing and Archiving Activities,
- Conducting Goods / Service Sales Processes,
- Conducting Communication Activities,
- Follow-up of Legal Affairs,
- Conducting Finance and Accounting Affairs,
- Conducting Customer Relations Management Processes,
- Managing Organizations and Events,
- Providing Information to Authorized Persons, Institutions and Organizations

Prepared by

Human Resources Management

Internal Use Only

Approved by

Human Resources Manager



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within the following legal reasons in accordance with the KVKK Article 5(2) : a) It is expressly provided for by the laws, c) Processing of personal data of the parties of a contract is necessary, provided that it is directly related to the establishment or performance of the contract, ç) It is necessary for compliance with a legal obligation to which the data controller is subject, e) Data processing is necessary for the establishment, exercise or protection of any right, and f) Processing of data is necessary for the legitimate interests pursued by the data controller, provided that this processing shall not violate the fundamental rights and freedoms of the data subject

Your health data will be processed with the explicit consent of the employee, based on the legal reason specified in Article 6 (2) of the KVKK, in a limited and proportionate manner, in connection with the purposes of Conducting Processes of Fringe Benefits and Other Benefits for Employees, Conducting Occupational Health / Safety Activities, and Conducting Activities in Compliance with the Legislation.

Criminal records are collected for the purpose of conducting Internal Audit / Investigation / Intelligence Activities. Your personal data will be processed with the express consent of the employee, based on the legal reason specified in Article 6 (2) of the KVKK.

Method and Legal Reason for Collecting Personal Data

In order to fulfill the purposes in paragraph (c) of this text, your personal data will be obtained verbally, in written form or electronically, by the following automatic or manual methods, based on the legal reasons set out in Articles 5 (2) and 6 of the KVKK:

- Applying for jobs online via career websites,
- Filling out the job application form in written form or providing information during the job interview,
- Sharing information by the reference person,
- Submission of the information and documents requested for the creation of the personal file,
- Submission of CV by Employee/Trainee

To Whom and for What Purpose the Processed Personal Data can be Transferred

Your personal data will be transferred without the express consent of the employee in accordance with Article 8 (2) (a) of the KVKK for the following purposes:

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Human Resources Management

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Human Resources Manager



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Your personal data will be shared with our contracted bank in order to carry out Private Pension System (BES) activities and salary payments.

In order to fulfill the legal obligations in accordance with the relevant legislation, your personal data will be shared with relevant public institutions and organizations (Social Insurance Institution, Social Security Institution, Turkish Employment Agency, Revenue Administration) and private institutions and organizations, if necessary or requested.

Your personal data can be shared with the independent audit firm we have a contract with within the scope of the tax audit carried out in order to fulfill tax obligations.

Your personal data can be shared with our attorneys to the extent necessary subject to the confidentiality obligation in order to follow the legal processes.

In addition, if it becomes necessary or it is requested, your resume information will be transferred to the corporate companies to which we provide offers/services, with the express consent of the employee in accordance with Article 8 (1) of the KVKK, in order to perform project activities during the evaluation phase.

Within the scope of performing our business activities, our institution will use e-mail software such as Microsoft Office365, Gmail, and online meeting and remote connection software such as Zoom, Microsoft Teams, Skype, Vedubox, Vimeo, Wetransfer. The infrastructure and databases of these services are located abroad. Your personal data will be transferred abroad subject to "your explicit consent".

Your Rights under the Article 11 of the KVKK

Within the scope of Article 11 of the KVKK, you have rights as a data subject and you can submit your requests regarding these rights in accordance with Article 11 of the KVKK and the Communiqué on the Principles And Procedures For Applications to Data Controller by filling in all the information specified in the Data Subject Application Form on the website and submit it by using the following methods:

by applying to our office located at "Maslak Mahallesi Dereboyu 2 Cad. No:6/4 Sarıyer/ ISTANBUL,"

by emailing us at gteknoloji@hs01.kep.tr,

by sending it in writing, through a notary or by a registered letter to allow us to identify your identity and not to give information to the wrong people,

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by sending an e-mail to kvkk@gtech.com.tr using secure electronic signature, mobile signature or (if any) the e-mail address communicated to our Company by you and registered in our systems, or by other methods to be determined by the Board in the future.

In addition to the rights specified in Article 11 of the KVKK, if you give explicit consent to the processing of your personal data, you have the right to withdraw such express consent at any time.

I have read and understood the above information under the Personal Data Protection Law No. 6698 ("KVKK").

☐ I have read and agree.

Name / Surname :

Signature:

Date:

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Human Resources Management

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Human Resources Manager

G TEKNOLOJİ BİLİŞİM SAN. VE TİC. ANONİM ŞİRKETİ

SUPPLIER INFORMATION NOTICE

Data Controller

G TEKNOLOJİ BİLİŞİM SAN. VE TİC. ANONİM ŞİRKETİ (Hereinafter referred to as “Company”) informs you that we process the Personal data of our natural person suppliers and the officials of our natural person suppliers as the data controller under the Personal Data Protection Law No. 6698 (hereinafter referred to as “KVKK”) and other relevant legislation.

Purpose and Legal Reasons for Processing Personal Data

Your personal data will be processed for the following reasons:

Conducting Finance and Accounting Affairs

Conducting Goods / Service Purchasing Processes, Conducting Goods / Service Sales Processes

within the following legal reasons in accordance with the KVKK Article 5 (2): “a) It is expressly provided for by the laws” and the KVKK Article 5 (1) “Obtaining explicit consent”

Transfer Abroad

Within the scope of performing our business activities, our institution will use e-mail software such as Microsoft Office365, Gmail, and online meeting and remote connection software such as Zoom, Microsoft Teams, Skype, Vedubox, Vimeo, Wetransfer. The infrastructure and databases of these services are located abroad. Your personal data will be transferred abroad subject to "your explicit consent".

Method and Legal Reason for Collecting Personal Data

In order to fulfill the purposes specified in the paragraph (b) herein, your personal data is obtained verbally, in written form or electronically as transmitted by the data subject, based on the legal reasons set out in Article 5 (2) of the KVKK.

Your Rights under the Article 11 of the KVKK

Within the scope of Article 11 of the KVKK, you have rights as a data subject and you can submit your requests regarding these rights in accordance with Article 11 of the KVKK and the Communiqué on the Principles And Procedures For Applications to Data Controller by filling in all the information specified in the Data Subject Application Form on the website and submit it by using the following methods:

by applying to our office located at “Maslak Mahallesi Dereboyu 2 Cad. No:6/4 Sarıyer/ ISTANBUL”,

by emailing us at gteknoloji@hs01.kep.tr,

By sending it in writing, through a notary or by a registered letter to allow us to identify your identity and not to give information to the wrong people,

By sending an e-mail to kvkk@gtech.com.tr using secure electronic signature, mobile signature or (if any) the e-mail address communicated to our Company by you and registered in our systems or by other methods to be determined by the Board in the future.

In addition to the rights specified in Article 11 of the KVKK, if you give explicit consent to the processing of your personal data, you have the right to withdraw such express consent at any time.

I have read and agree.

Name / Surname :

Signature:

Date: